

WHATS IN THE PACKAGE... (Know What Info to Include in Your Plan)



Make Sure Your Continuity of Operations Plan (COOP) Accounts for RISK to Your Property in Support of Maintaining Operations & Eligible Recovery Funding After a Loss.



1. Focus on APPLICABLE RISK & Fluid Situations.
2. Accurate Accounting of all Property/Assets.
3. Identification of Critical Assets/Locations.
(Prioritize Essential Functions & Back-Up Options)
4. Establish Personnel Teams for Plan Leads/Tasks.
5. Budget for the Cost of Recovery
6. Damage Assessment(s) Process & Workflow.
7. Emergency Response & Recovery Directives.
8. Insurance & FEMA Inclusion (when appropriate)
9. Include Emergency Executive Order(s) & Communication
10. Share & Follow the Plan!